

Berean Baptist Church

Childcare Room Supervisor

Job Description

Responsibilities

Arrive prior to event and stay until all children have been picked up and rooms are restored.

Oversee and direct childcare providers.

Maintain a safe and secure environment.

Observe and monitor children's play activities.

Guide children in health and personal habits such as eating, resting, and toilet habits.

Read to children.

Organize and participate in recreational activities, such as games, songs and crafts.

Assist in preparing snacks for children – serve meals or refreshments to children as necessary.

Organize and store toys and materials to ensure order in activity areas.

Clean toys that have been played with; straighten and reset room after childcare session.

Ensure that check-in and pick-up procedures are followed.

Change diapers (female providers only)

Report any concerns regarding a child's well-being immediately to Pastor Ben Holden

Communicate with parents/guardians about any issues that may arise

Supervisor care providers and, if needed, redirect their performance and make changes

Qualifications

Model a growing, personal relationship with Jesus Christ

Agree with the Berean Baptist statement of faith

Passion for children and families to see their lives, communities and world transformed by the power of the gospel

Education and/or experience with children and children's education

Demonstrated ability to supervise others

Proven ability for problem solving and making rational, in-the-moment decisions

Strong relational and communication skills

Ability to work on a team

Adeptness to work effectively with a variety of personalities, skill levels and situations

Trained on Berean Kids procedures

